

KASNEB

KASNEB Towers, Hospital Road, Upper Hill, P.O. Box 41362 – 00100 Nairobi, Kenya
Telephone: 254(020) 2712640/2712828 Cellphone: 0734 600624/0722 201214
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Registration number allocated

APPLICATION FOR REGISTRATION FORM

Before filling in this form, please read it carefully in conjunction with the notes at the back of this form and in the examinations brochure.

PROFESSIONAL EXAMINATIONS: CPA CPS CICT CSIA CCP FAQ
TECHNICIAN EXAMINATIONS: ATC ICTT IST CMT
(Please tick as appropriate)

1. Personal details

(a) Name

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LAST NAME

FIRST NAME

MIDDLE NAME(S)

(See notes 1 and 2)

(b) Nationality _____ (c) Date of birth

Day	Month	Year

 (d) Gender M F

(e) Contacts

Email _____ Cellphone _____ Telephone _____

(f) Address

C/o _____ P.O. Box _____ Code _____

Town/City _____ Country _____

2. Have you been a registered student of KASNEB? Yes No
If yes, please indicate your Registration No. _____

3. Level of education (Academic/Professional)

(Attach certified copies of certificates as per note 3)

4. How did you learn about KASNEB? Career Talks Media Student
Sponsor Guardian Parent Friend Others _____
(Specify)

5. Payment details

I enclose cash/cheque/money order/bank deposit slip No. _____ for Sh. _____ in respect of registration fee. Please note that the application for registration form and supporting documents shall be retained by the bank if payment is made through the bank.

6. Declaration by the applicant

I hereby certify that to the best of my knowledge all the information I have provided on this form and all supporting documents are true and correct and I agree to abide by the Examination Rules and Regulations of KASNEB.

PASTE YOUR
COLOUR
PASSPORT SIZE
PHOTOGRAPH
HERE

Signature _____

Identity card No. _____

Date _____

FOR OFFICIAL USE ONLY

	Receipt No.	_____
	Amount (Sh.)	_____
	Signature	_____
	Date	_____
	First exam date	_____
	First renewal date	_____

NOTES

1. Complete the form in CAPITAL LETTERS (in black or blue ink).
2. (a) Print your names in full in the order on No. 1(a) of this form.
(b) Change of name must be supported by a legal document (such as Marriage certificate, Affidavit or Deed poll).
3. Indicate your Identity card/Passport No./Identity card waiting slip No. or Birth certificate No. (for those under 18 years) on the space provided; enclose a passport size photograph, identification document and CERTIFIED copies of your certificates. The documents must be certified by your employer/referee or by any person specified here below:
 - Registrars of colleges, institutions or universities.
 - Graduates of KASNEB examinations (must quote their registration number).
 - A Senior Civil Servant (such as Education Officer, District Officer, Magistrate or an Officer of higher ranking).
 - Religious leaders (such as Pastors, Priests, Kadhis, Imams).
 - Secondary School Principals.
 - The Clerk or Senior Officer of any Local Authority, or a Senior Officer in a State Corporation or organisation.
 - In exceptional circumstances, Chiefs, Assistant Chiefs and Primary School Head teachers.

All copies of certificates must be certified, signed and rubber stamped by the same person.
4. KASNEB reserves the right to confirm the certified copies of certificates.
5. Please ensure that your application for registration form is duly completed before payment of fees.
6. Any application for registration form which is incomplete or which is not accompanied by supporting documents and the correct fee will be rejected.
7. **Abbreviations**
 - CPA - Certified Public Accountants
 - CPS - Certified Public Secretaries
 - CICT - Certified Information Communication Technologists
 - CSIA - Certified Securities and Investment Analysts
 - CCP - Certified Credit Professionals
 - FAQ - Foreign Accountancy Qualifications
 - ATC - Accounting Technicians Certificate
 - ICTT - Information Communication Technology Technicians
 - IST - Investment and Securities Technicians
 - CMT - Credit Management Technicians
8. **Membership registration deadlines**

	June examinations	December examinations
Normal registration	30 November	31 May
Late registration	31 December	30 June

STUDENT REGISTRATION FEES: EFFECTIVE FROM 1 MAY 2009

EXAMINATIONS	Kenya Shillings		Foreign Currency			
	Sh.		US \$		£Sterling	
	Normal	Late	Normal	Late	Normal	Late
TECHNICIAN EXAMINATIONS	4,400	6,400	74	107	44	64
PROFESSIONAL EXAMINATIONS	4,900	7,150	82	120	49	72